



Welcome to the Spring 2025 Sunday Women's League. It's time to start working on your roster submission. This packet includes **important roster submission instructions, key deadline dates for the season and my contact information for questions**. If you are not planning on being captain this season, please forward this packet to the new captain now and review the process with them. This information should also ensure a smooth roster submission for our returning captains. Start preparing NOW – don't wait until the last minute.

- Rosters will be accepted on the ALTA website starting **Wednesday, January 1, 2025**.
- The 2025 Spring Sunday Women's Roster registration **ENDS Tuesday, January 21, 2025**.

2025 ALTA dues must be paid to be on a roster.

Remind your players to review the 2025 League considerations and rankings found on the 2025 Adult Rules 1. F. and update their profile on the ALTA website.

ONLY ADD PLAYERS WHO YOU HAVE CONFIRMED WANT TO BE ON YOUR SPRING 2025 ROSTER. Whether submitting a new roster or reinstating a roster from a previous season, do **NOT** list a player on your roster unless you've contacted them, and they agreed to be on your team for Spring 2025! Each year there are disappointed members not able to be on their desired team because they were placed on a roster without their agreement.

PLAYERS CANNOT BE REMOVED FROM YOUR ROSTER AFTER January 26, 2025 unless it has been less than three calendar days since notification of the roster addition and player has not been listed on a scorecard. Players must contact customer service to be removed. See ALTA General Rules Adult League section I.G.4. for more information.

DO NOT ASSUME YOU CAN ADD A PLAYER AFTER THE TEAM HAS BEEN LEVELED AND SCHEDULES HAVE BEEN RELEASED. Many times, you can't. If your team was moved down a level, a potential player may NO longer be eligible to be added to your team. Make sure that ALL players are on your roster **BEFORE the roster correction deadline, January 26** per ALTA General Rules Adult League section I.G.5. So, if you want someone on your team contact them first and then add them before the roster submission ends.

TEAM PLACEMENT. Your submitted roster, which includes player and team history, will determine the preliminary placement/level of your team. If adding players with a higher-level rating they can impact where your team is placed. Please see the document titled, "**LEAGUE INFORMATION FOR TEAM PLACEMENT**" found in this packet. It can assist you with estimating where your team may be placed. ALTA's need to fill various levels/flights may also impact a team's final level. If you believe you have a valid reason to be placed at a specific level, you have the option of submitting a "**Request for Review**" during your roster submission process. It doesn't guarantee you will get your request, but it does mean your roster will be carefully reviewed-both the history of those players you may have lost and those new ones you've added.

LOOKING FOR PLAYERS??? At the Home Page use the hamburger menu and click on: "Find Players and Teams" Choose the Players Looking for Teams and filter as desired. I receive numerous requests from members looking for a team.

EXAMINE YOUR ROSTER. View your online roster PRIOR to the roster correction deadline to ensure all changes, additions, or deletions have been saved! Print a copy for your records. **If a player's name is not listed, then the player is not on your official ALTA roster.** So, you will want to add them before the roster correction deadline.

Have fun and enjoy the season!

Diane Royston
VP Sunday Women's League
Phone: 770-399-5788, ext. 117
E-mail: sundayvp@altatennis.org

ALTA 300 Colonial Center Parkway, Suite 140 Roswell, GA 30076

2025 SPRING SUNDAY WOMEN IMPORTANT DATES

| | | |
|------------------------------------|---|--|
| Wednesday, January 1, 2025 | Roster Registration Begins | The first day for roster submission on the ALTA website. You must have 12 paid members for your roster to be accepted. |
| Tuesday, January 21, 2025 | Roster Registration Ends | The last day for roster submission on the website. It is very busy the last few days, so please submit early. |
| Sunday, January 26, 2025 | Late Roster Submission Deadline Roster Correction Deadline | If you missed the online registration deadline of January 21, you may submit a late roster online until January 26. There is a \$50 fee to submit a late roster. Corrections, additions, and deletions will be accepted online until midnight, Sunday, January 26. Players who want to be added or removed from your roster must be done by this deadline. |
| Thursday, February 27, 2025 | Spring Schedules go Online | All Spring schedules can be found online. You may start adding players beginning Friday, February 28. You may add up to 6 players during the season. They must be added by midnight the night before the match. |
| Sunday, March 16, 2025 | Start of Sunday Women Spring matches | Match start time is 1:00pm |
| Sunday, April 27, 2025 | End of Sunday Women Spring matches | Last scheduled match of the Spring season. |
| Saturday, May 3, 2025 | Playoffs (rain date 5/4) | 1:00pm match start time |
| Sunday, May 4, 2025 | Playoffs (rain date 5/10) | 1:00pm match start time |
| Saturday, May 10, 2025 | AA City Finals (rain date 5/11) | City Finals location and start times will be in the captain's schedule packet. |
| Sunday, May 11, 2025 | Playoffs (rain date 5/13) | 1:00pm match start time |
| Sunday, May 18, 2025 | A, B, and C levels City Finals (rain date 5/25) | City Finals location and start times will be in the captain's schedule packet. |

| League Contacts | | |
|-----------------------------|---------------|--|
| Overall Coordinators | | |
| ALTA Levels | Name | Contact Information |
| AA/A Levels | TBA | |
| B1-B4 Levels | TBA | |
| B5-B8 Levels | TBA | |
| C Levels | TBA | |
| VP Sunday Women League | Diane Royston | sundayvp@altatennis.org 770-399-5788 ext 117 |

It is not the responsibility of the ALTA staff to answer league specific questions. However, the office staff is happy to answer questions about ALTA memberships.

Please remember ALTA coordinators are volunteers; not calling after 9pm will be most appreciated.

ALTA 300 Colonial Center Parkway, Suite 140 Roswell, GA 30076

How to create a new roster?

1. Log in to the ALTA website Member Portal
2. Select My Rosters & New/Reinstate
3. Select the New/Reinstate tile
4. Select a league in which to enter a roster
5. Click New
6. Read and acknowledge the bullet point items to start the process
7. Click Add Player to Search and Select players for this new team
8. If you are not planning to pay any unpaid dues, you will need to remove those players and add them back before the end of the roster correction period
9. Make sure you have at least the minimum number of paid players to enter your roster
10. You must certify that you have permission from all players to put them on this team
11. You will receive a warning if players you are entering on this roster are already on another roster
12. Select captains or managers for this new team
13. Select the Home Facility for this team
14. Add designees if you want others than the captains, managers and roster creator to be able to see the team tracking sheet and opposing team contact information on the schedule, and to make player adds
15. Designees may be added and deleted as needed throughout the season
16. The roster creator will automatically be included as a designee but can be removed from team management, if appropriate, and remain in history as the one who submitted the roster
17. Select Requested Level Flight
18. Choose any rankings that currently apply to your team members
19. Only complete Request for Review if the team has special circumstances that will affect their level/flight placement
20. Note warnings under 9: Error Check and click Previous to make changes or click Next to Pay
21. All players must be paid to complete the new roster
22. Emails will be sent to your players confirming their addition to this roster and sent to other captains if you have added a player they currently have on their roster in the same league
23. A Roster Summary page will appear with your new Roster confirmation number
24. Print a copy for your record

How to reinstate a previous roster?

1. Log in to the ALTA website Member Portal
2. Select My Rosters & New/Reinstate
3. Select the New/Reinstate tile
4. Select a league in which to enter a roster
5. Click **Reinstate** button
6. Read and acknowledge the bullet point items to start the process
7. Remove players from the past roster that will not remain on the team
8. Click Add Player to Search and Select players as needed to add to the team
9. If you are not planning to pay any unpaid dues, you will need to remove those players and add them back before the end of the roster correction period
10. Make sure you have at least the minimum number of paid players to enter your roster
11. You must certify that you have permission from all players to put them on this team
12. You will receive a warning if players you are entering on this roster are already on another roster
13. Select/verify captains or managers for this team
14. Select/verify the **Home Facility** for this team
15. Add designees if you want others than the captains, managers and roster creator to be able to see the team tracking sheet and opposing team contact information on the schedule, and to make player adds
16. Designees may be added and deleted as needed throughout the season
17. The roster creator will automatically be included as a designee but can be removed from team management, if appropriate, and remain in history as the one who submitted the roster\
18. Select Requested Level Flight
19. Choose any rankings that currently apply to your team members
20. Only complete Request for Review if the team has special circumstances that will affect their level/flight placement
21. Note the warnings: Error Check and click **Previous** to make changes or click **Next** to Pay
22. Emails will be sent to your players confirming their addition to this roster and sent to other captains if you have added a player they currently have on their roster in the same league
23. A Roster Summary page will appear with your new Roster confirmation number
24. Print a copy for your record

Make Changes to a Roster

Once you have submitted your roster, you may make changes/additions/deletions to that roster at any time until the roster corrections deadline (5 days after Roster Deadline). Go to the ALTA home page, log in and select Member Portal>My Rosters & New/Reinstate.

1. Select the Current Season's Roster to which you want to add players or make changes.
2. The Member tab will open displaying a list of all the members to add players, enter the member's ALTA number, then click the Add button or, if you do not know the membership number, search for the player you want to add to your roster. Select the player and they will be added to your roster.
3. If you want to add multiple players, continue to click the Add button for each one and continue the process until you are done. To remove a player, click Remove to the left of their ALTA number.
4. You may also change your Facility (Roster/Facility tab, click Select button to the right of the Facility Name, fill in search criteria, click Search button, then click Select to the left of the Facility name/number); your requested level/flight and rankings (Level/Rank tab); Designees (Designees tab), etc. by selecting the appropriate tab.
5. Save the roster additions/changes and the payment screen will appear if the added players need to renew their memberships. To avoid this step, players need to pay for their memberships before you try and add them to your team. (See below**) Otherwise, you may pay by credit card to add these players to your team.
6. The Roster Summary page will appear (with your current season's Roster ID). Check it carefully and print it for your records.

Pay Dues using the ALTA website

Log in and go to **Member Portal> Members & Memberships** - and select one of the following: New Member/Renew My Membership/ Renew Membership/Renew Multiple Memberships to purchase new memberships or renew existing memberships.

1. Follow the prompts until the *Payment Processing* page appears. Follow the onscreen instructions for entering your credit card information and completing the payment.
2. Upon completion, print out the *Confirmation* page.

Instructions for Adding Players to Your Roster on the ALTA Website

1. Go to the ALTA home page, log in and select *Member Portal>My Rosters & New/Reinstate*.
2. Select your current season's roster
3. You will be taken to the *Members* page
4. Put in your add-on's ALTA membership number and click the *Add-on* button
5. Or search for a player by entering their first and last name, and clicking the *Search* button.
6. Select the correct member from the list which will appear
7. Repeat either Number 5 or Numbers 6 & 7 for each member you wish to add
8. Your add-on name(s) will appear in the list of members
9. When you have finished adding members click the *Save* button
10. You will be asked to pay for any of your add-ons who are not paid members for the current year
11. You may either continue by filling in your credit card information and clicking submit (you will receive a *Payment Confirmation* page to print for your records), then clicking *Next >* and you will receive a *Roster Summary* page showing your add-ons and the date they were added. Print this summary page for your records.
12. OR if you do not wish to pay for the member(s), click the *<Prev* button, and click Remove to the left of the unpaid player's name, then click *Save* again. A *Roster Summary* page will appear showing your paid add-ons and the date they were added. Print this summary page for your records.

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A maximum of six players may be added to your roster. Added players must be accepted on the ALTA website by midnight the night before they play their first match.

LEAGUE INFORMATION FOR TEAM PLACEMENT

To get an estimate of where your Sunday Women team might be placed, determine the value of each of the top 10 players on your team. Find the average and round the result. Find the level in the chart associated with the result.

| | | | |
|---------|---------|---------|---------|
| AA1 = 1 | A1 = 5 | B1 = 14 | C1 = 23 |
| AA2 = 2 | A2 = 6 | B2 = 15 | C2 = 24 |
| AA3 = 3 | A3 = 7 | B3 = 16 | C3 = 25 |
| AA4 = 4 | A4 = 8 | B4 = 17 | C4 = 26 |
| | A5 = 9 | B5 = 18 | C5 = 27 |
| | A6 = 10 | B6 = 19 | C6 = 28 |
| | A7 = 11 | B7 = 20 | C7 = 29 |
| | A8 = 12 | B8 = 21 | C8 = 30 |
| | A9 = 13 | B9 = 22 | |

Team Placement is determined in the following ways: 1) the team's record from the most recent team history during the past 12 months; 2) the average of the top players on the team. **If this is a returning team, players identified as returning team members will be valued with the level/flight earned by that team in the past 12 months.** All other team members will be valued based on ALTA league history in the past 12 months according to the search order outlined for each league; 3) the number of teams submitted in a level.

Search Sequence order by League:

MEN'S LEAGUE

Use the average of the top 10 men.

- ❖ Searches Men (two seasons), Mixed Doubles (two seasons) and Senior Men.

SUNDAY LEAGUE

Use the average of the top 10 women.

- ❖ Searches Sunday (two seasons), Thursday (two seasons), Mixed Doubles (two seasons) and Senior Women.

THURSDAY LEAGUE

Use the average of the top 10 women.

- ❖ Searches Thursday (two seasons), Sunday (two seasons), Mixed Doubles (two seasons) and Senior Women.

MIXED DOUBLES

Use the average of the top 5 men and top 5 women.

- ❖ Searches Mixed Doubles for players returning to their Mixed Doubles team.
- ❖ For players new to the team, the system searches: Men, Sunday / Thursday Women (two seasons), Mixed Doubles (for a rating from another Mixed team-- two seasons), then Senior Men / Senior Women.
- ❖ Player history in both the Sunday and Thursday leagues the same season will use the higher rating. If only showing in one league the most recent season, that rating will be used.

SENIOR LEAGUES

SENIOR MIXED LEAGUE

Use the average of the top 5 men and top 5 women.

- ❖ Searches Senior Mixed, Senior Men / Senior Women, Men / Sunday / Thursday Women (two seasons), Mixed Doubles (two seasons) then Senior Day Men / Senior Day Women (two seasons).
- ❖ Player history in both the Sunday and Thursday leagues the same season will use the higher rating. If only showing in one league the most recent season, that rating will be used.

SENIOR WOMEN'S LEAGUE

Use the average of the top 10 women.

- ❖ Searches Senior Women, Sunday / Thursday Women (two seasons), Senior Mixed, Mixed Doubles (two seasons) then Senior Day Women (two seasons).
- ❖ Player history in both the Sunday and Thursday leagues the same season will use the higher rating. If only showing in one league the most recent season, that rating will be used.

SENIOR MEN'S LEAGUE

Use the average of the top 10 men.

- ❖ Searches Senior Men, Men (two seasons), Senior Mixed, Mixed Doubles (two seasons), then Senior Day Men (two seasons).

SENIOR DAY WOMEN'S LEAGUE

Use the average of the top 8 women.

- ❖ Searches Senior Day Women (two seasons), Senior Women, Senior Mixed, Sunday / Thursday Women (two seasons), then Mixed Doubles (two seasons).
- ❖ Player history in both the Sunday and Thursday leagues the same season will use the higher rating. If only showing in one league the most recent season, that rating will be used.

SENIOR DAY MEN'S LEAGUE

Use the average of the top 8 men.

- ❖ Searches Senior Day Men (two seasons), Senior Men, Senior Mixed, Men (two seasons), then Mixed Doubles (two seasons).

Glossary of Terms

ALTA ORGANIZATION:

All ALTA play is classified into categories known as leagues, levels, flights, and divisions, which are defined as follows:

ADULT LEAGUES - MEN, SUNDAY WOMEN, THURSDAY WOMEN, MIXED DOUBLES, SENIOR MEN, SENIOR WOMEN, SENIOR MIXED, SENIOR DAY MEN, SENIOR DAY WOMEN, WHEELCHAIR, RUN/ ROLL and any other league which the ALTA Executive Committee or Board of Directors may establish as an adult league.

Level -The first category of play within each league which is graduated based on ability. Each league may be divided into levels of ability as follows: AA, A, B and C, with AA being the highest level.

Flight - The next subdivision of ALTA play whereby each level is divided into further categories having generally equal abilities for the purpose of scheduling play. For example, the MEN'S League A may be further divided into flights 1 through 8.

Division - Each flight may be further subdivided into one or more divisions in order to accommodate all teams assigned to that flight.

ALTA WEBSITE -The official website of the Atlanta Lawn Tennis Association, Inc. is altatennis.org.

APPROVED ANNEXED FACILITY - Two or more lighted tennis courts located outside the five-county metro area which have been accepted for ALTA play by the first vice president.

APPROVED NEW FACILITY - Two or more lighted tennis courts within the five-county metro area, which have met the criteria for ALTA play as set forth by the first vice president.

THE CODE - The current edition of "The Code".

CURRENT ALTA YEAR - January 1 through December 31 of each calendar year.

DEFAULT - The loss of a match or matches by failing to be present for play within twenty minutes (default time) after the scheduled starting time. When the previous match extends beyond the default time, play must begin immediately when a court becomes available. The non-defaulting team captain or acting team captain may waive a default as long as the non-defaulting team remains at courtside. A "default" of a line will also include the electronic notification (email or text message) from a team captain/co-captain with the electronic acknowledgement of receipt of the default message by the opposing captain/co-captain, which will constitute the line(s) to be designated as a "default" on the scorecard. A request by a team captain/co-captain to play early in order to avoid defaulting one or more lines will not be considered a statement of default. Should inclement weather occur at the normal default time of the line being defaulted, regular inclement weather rules apply, and the default does not occur.

DUAL MEET - A series of matches between the counterpart doubles pairs of two teams scheduled by ALTA as part of ALTA's sanctioned league and tournament play.

FORFEITURE - The automatic loss of any point(s) for any violation of these rules or as otherwise imposed as a penalty deemed appropriate by the respective league vice president.

FRIEND AT COURT - The book of rules and regulations under which tennis is played in the United States. This book contains the: *ITF Rules of Tennis; *USTA Regulations; *The Code ; and *Glossary of terms commonly used in tennis.

INELIGIBLE PLAYER - Any player who is ineligible to play for points under any one or more of the General Rules Adult Leagues.

MATCH - The best two of three sets shall complete a match.

PENALTY - The loss of point(s) or other action expressly imposed by these rules or by the league vice president for a violation of these rules.

PLAYER - Any regular player, additional player or substitute player who is a paid member in good standing with the ALTA office who is properly listed on the team's roster and who is not an ineligible player under the General Rules Adult Leagues. No distinction shall be made among regular, additional or substitute players.

PLAYER'S FINAL LEVEL - The player's final level is the player's last level adjusted for end-of-season team results.

RETIREMENT - Any player who is unable to continue a match in progress because of a loss of natural condition, an accidental injury or a personal emergency.

SCHEDULED MATCH - Date published on the ALTA team season schedule. In the event of inclement weather or scheduling matches early, the agreed upon time and date of the new match becomes the scheduled match.

SET - A series of not fewer than six nor more than twelve games played under the USTA Rules of Tennis, excluding the 7-point tiebreak, between opponents in which the first winner of six games by not fewer than a two-game margin or in the case of a tie, the winner of the 7-point tiebreak is the victor.

THE USTA RULES -The current edition of the "Rules of Tennis and Cases and Decisions" and all other current USTA rules.

General Rules Adult Leagues

I. TEAMS AND PLAYERS

A. All team members must be paid members of ALTA. Only one ALTA membership number may be issued to a member. Should a member drop out of ALTA and wish to resume play at a later date, the previously assigned membership number must be activated. A player who possesses a second ALTA membership number may be declared ineligible and subject to sanctions by the organization at the discretion of the league vice president. No one under 18 years of age may be placed on a roster in any adult league with the following exception: Qualified Junior players currently ages 16-17 may be added to a AA roster at the discretion of the League VP. Play is restricted to Men's, Sunday Women's, Thursday Women's and Mixed leagues only. See Junior Player Eligibility Guidelines for Adult League Play located at My Resources>ALTA Documents>ALTA Rules for further details. To be placed on a Senior League roster, a player must be at least 45 years of age within the calendar year. To be placed on a Senior Day League roster, a player must be at least 55 years of age within the calendar year.

B. A player may participate in only one match per dual meet. A player may, however, participate on more than one team per season, according to the following league schedule:

- **Winter** – One MIXED DOUBLES team and one SENIOR MIXED team.
- **Spring** – One MEN'S team or one SUNDAY WOMEN'S TEAM and one THURSDAY WOMEN'S team; plus, one SENIOR DAY MEN'S team or one SENIOR DAY WOMEN'S team; plus, one WHEELCHAIR team.
- **Summer** – One MIXED DOUBLES team, one SENIOR MEN'S team or one SENIOR WOMEN'S team and one RUN/ROLL team.
- **Fall** – One MEN'S team or one SUNDAY WOMEN'S team and one THURSDAY WOMEN'S team; plus one SENIOR DAY MEN'S team or one SENIOR DAY WOMEN'S team; plus one WHEELCHAIR team.

C. Each team must guarantee use of at least two courts of the same surface/type at the same address or two courts of the same surface/type not at the same address within 700 feet of each other (with the approval of the Rules Committee) as home courts in the five-county metro area (Clayton, Cobb, DeKalb, Gwinnett and Fulton Counties) or at an approved annexed facility. Any court surface, outdoor or indoor, is acceptable. Scheduling cannot accommodate any more than two teams per multiple of two courts. Example: two courts available, one or two teams permitted; four courts available, three or four teams permitted; six courts, five or six teams permitted etc. If league matches, either from your league or another ALTA league, are still in progress at the scheduled time of your match, your match will begin at the conclusion of the match in progress. **Regularly scheduled matches take precedence over all other ALTA league matches.** Teams may agree to play their matches at another location.

D. Any required court and/or guest fees for visiting participating players must be paid by the home team. (Including Rule IV, J.). The home team does not have to pay parking fees for visiting teams. As a courtesy, the captain at a facility where parking charges are imposed should inform the visiting captain in advance.

E. Rosters must be submitted via the ALTA website according to the instructions, dates and times given in the roster packet for each league. There is no maximum limit of players on a roster. **Two or more above the minimum are recommended.** The minimum number of players on a roster for each league is as follows:

| | | |
|-------------------------|------------|-----------------------------|
| MEN | All Levels | 12 players |
| SUNDAY WOMEN | All Levels | 12 players |
| THURSDAY WOMEN | All Levels | 12 players |
| MIXED DOUBLES | All Levels | 12 players (6 men, 6 women) |
| SENIOR MEN | All Levels | 10 players |
| SENIOR WOMEN | All Levels | 10 players |
| SENIOR MIXED | All Levels | 12 players (6 men, 6 women) |
| SENIOR DAY MEN | All Levels | 8 players |
| SENIOR DAY WOMEN | All Levels | 8 players |

F. Once a player is listed on a college roster, that player must play at the following minimum levels until the age of 30:

| | |
|---|----|
| NCAA Division I | AA |
| NCAA Division II | A3 |
| NCAA Division III, NAIA and all other college players: | A |

All high school team players must play at the B level or higher. Any player that holds or has held ATP/WTA point(s) must play at the AA level until the later of the age of 30 or the expiration of their points.

G. Players may be added to a roster using the ALTA website as follows: (consult the ALTA calendar posted on the website for dates)

1. In order to be added to a roster, the player must be a paid member in good standing.
2. Captains may add players from the start of roster submission until the roster correction deadline.
3. Captains may NOT add players to the roster during the period from the correction deadline to the schedule release date.
4. No player may be removed from a roster after the roster correction deadline unless it has been less than three calendar days since notification of the roster addition, and the player has not been listed on a scorecard. The player must contact ATLA customer service to be removed from the roster and notify the captain of the request.
5. After the schedules are posted, players may be added with the following restriction:
 - a maximum of six players may be added.

i. that player's most recent final level of play (as determined by the respective league) must be at or below the current flight/level of the team.

ii. that player has not been listed on any adult league roster for more than one year.

iii. within a league a player who was on a team the prior season may be added back to his/her team only if the team was lowered exclusively for the needs of ALTA rather than a request for review or a change in the team's composition.

6. In order to be eligible for play, the player must be added before midnight of the day before the match is played:

- H. A player must play in at least two matches during the season to be eligible for the playoffs. A win by default or forfeit counts as a time played, and all player movement rules apply.
- I. Any person not listed on a roster in accordance with these general rules shall be an ineligible player. Any changes to a roster can only be made with the recommendation of the respective league vice president and with the approval of the president.
- J. A wheelchair player electing to play in an ALTA league other than the WHEELCHAIR or RUN/ROLL Leagues must abide by the "USTA Rules of Wheelchair Tennis".

II. LEVEL PLACEMENT

Final determination of level placement will be made by the respective league vice president and overall coordinators. Team movement from one flight to another shall be based on the most recent team history during the past twelve months as well as on the addition of new players and the loss of old players. The goal is to match teams with comparable abilities within each level and flight.

III. CAPTAINS

- A. Home team captains must contact visiting team captains at least four days before dual meet in order to discuss place and order of matches. During the phone call, as a courtesy, the home team captain should inform the visiting team captain whether the dual meet will be played on hard or soft courts, indoor or outdoor courts or courts with or without lights.
- B. Each team must have a captain or acting captain present at the beginning of every dual meet. Captains or acting captains must exchange written lineups for all positions **simultaneously before the start of the dual meet**. Failure to do so *may* result in forfeiture of points. Scores of each match must be recorded, and captains or acting captains must sign the scorecards. Then scores of each match must be entered and reviewed on the ALTA website immediately after the dual meet. (In case of violation, refer to rule V.C.)
- C. Team captains must agree upon order of play. In case of conflict teams must play in the normal rotation of 1-5, 1-4 or 1-3, as applicable.
- D. If there are situations that cannot be resolved by the team captains within the rules, the flight coordinator should be contacted.
- E. Teams must determine lineups according to strength of players in order to make fair and competitive play for all. **"Sandbagging," scheduling stronger pairs below weaker pairs, is prohibited. It is also "sandbagging" to move a winning pair down in order to move a losing pair up.** Winning and losing shall be defined as results of matches played to date, not just the result of the last match played. During the regular season, any pair may move up or down only one position from the last *legal position* played together. An individual player may move up or down two positions without a partner. Example: a pair playing together at line 2 may split; one player may go to line 4, one may play at line 3. However, when the pair plays together again, they may not play lower than line 3 for that match.
- F. Any team not complying with these "sandbagging" rules shall forfeit all points from the point of infraction and below. **Any questions or conflicts with the above rules must be discussed with your flight coordinator before play.**

IV. DUAL MEETS

- A. All matches will be the best two of three sets. The 7-point tiebreak as specified by USTA (*not Coman*) will be in effect any time the score reaches 6-all in any set. With the agreement of *all* players involved, a third set 10-point tiebreak may be played in lieu of a third set to determine a split set match. Playoffs and City Finals will continue to be two out of three sets. (**Note: The President or League VP has the authority to make an exception to allow the third set tiebreak to be used during playoffs and City Finals.**)
FOR THE SENIOR LEAGUES ONLY (Senior Mixed, Senior Men/Women and Senior Day Women/Men): A 10-point tiebreak shall be played to decide a split set match unless all players involved agree to play a full third set. (**Note: The President or League VP has the authority to require that a 10-point tiebreak be played to decide a split set match during playoffs and City Finals.**)
- B. ALTA will not provide linesmen or umpires for matches.
- C. ALTA rules govern play. In cases not specifically covered by these rules, USTA rules govern play. Also, "Friend at Court" which contains "ITF Rules of Tennis" and "The Code" as a handbook of ethics and fair play should be understood and followed by every ALTA player. "Friend of Court" should be available for consultation along with league rules at all dual meets.
- D. A player who is not listed on the original scorecard/lineup may participate in a match that has not begun. Players may not be moved downward on the scorecard/lineup. Players listed on a scorecard/lineup may be moved upward to fill a vacancy created by players absent or injured during warm up. Once a player's name is removed from the scorecard/lineup, that player shall be considered an ineligible player for that dual meet.
- E. The twenty minute default rule as defined in the glossary is in effect for all scheduled matches. A defaulted match is scored as one point for the opposing team. When a match is defaulted, it must be the lowest position. If a higher position is defaulted, any win at a lower position(s) will be forfeited. If any positions are played before the regularly scheduled time of the dual meet, the above default rules apply. Teams may not agree to schedule matches late.
- F. In each match, the home team will be responsible for providing USTA approved balls for each line of the dual meet. There is no exchange of balls at the end of each match.
- G. Warm-up is limited to ten minutes, including practice serves. A ten-minute break may be taken after the second set in all leagues. Otherwise, play must be continuous throughout the match as specified in USTA rules.

- H. COACHING IS ILLEGAL. Spectators (including teammates, coaches and fans) may not volunteer advice on line calls, scoring or the conduct of a match. They may not offer advice or instruction that is audible, visible or by electronic device to the players on the court. It is each captain's responsibility to control his or her spectators during match play.

Once a match has begun, any communication, including cheering from teammates, coaches, or fans should be understood by all, or it could be considered coaching. A pair on the court may speak to each other in any language; however, they need to be able to communicate with their opponent in language that everyone understands.

- I. Good sportsmanship and conduct are expected by the players and spectators.
- J. If for any unforeseen circumstance the home team is unable to provide its home courts for any scheduled dual meet, the visiting team has the first option of providing its home courts. The host team is considered the home team. If the visiting team does not elect to provide its home courts, the responsibility reverts to the home team which must provide courts within the approved ALTA area at the scheduled time. If alternate courts cannot be found, the captains must contact their coordinator.
- K. In the event of a racquet or string breakage, a player shall have a maximum of three minutes to leave the court to obtain a replacement racquet. Violation of this time limit will result in forfeiture of the match.

V. PENALTIES AND FORFEITURES

- A. When an ineligible player is found to have participated in a match, the offending team will be penalized by forfeiting all points from the point of infraction down.
- B. Any official protest must be submitted in the form of a letter by the captain or co-captain to the flight coordinator and league vice president with a copy to the ALTA office (altasupport@altatennis.org) within five days of the scheduled match being protested. Protest letters can be submitted via email attachment or via mail.
- C. In those situations where no penalty for violations is provided in the general rules, THE RESPECTIVE LEAGUE VICE PRESIDENT SHALL HAVE AUTHORITY AND DISCRETION TO IMPOSE APPROPRIATE PENALTIES.
- D. A team having excessive defaults shall have all its matches to date nullified and shall be treated as a bye for the remainder of the season. Excessive defaults shall be defined as defaulting all points of any given dual meet or averaging more than one default per dual meet.
- E. If a team has excessive defaults as defined in rule V. D., the team and/or its members may be suspended for the next season. The penalty will also apply to any team withdrawing after roster deadline and may apply to any team withdrawing from the playoffs after the online playoff draw is posted.
- F. Any person playing under an assumed name, or any person having knowledge of such act and failing to report said act to ALTA in a timely manner, will be suspended for up to one year.

VI. INCLEMENT WEATHER

- A. In the event of inclement weather, completed matches will stand as played. Incomplete matches **must** be resumed by the same players at the exact set, game and point as they stood when halted. Lineups for matches not started may be changed provided they do not conflict with the player movement rules.
- B. If the match is delayed or interrupted by inclement weather, including lightning, teams should be prepared to wait one hour to determine if the courts are playable. Any one of the four players scheduled to play the match may determine that courts are not ready for safe play, but his/her partner must be at the court for the determination to be made. If courts are still not playable after one hour has elapsed, teams are free to leave and reschedule unless both teams agree to wait longer. Exception: During City Finals, league vice presidents or their designees will determine the wait time.
- C. Rained out matches must be made up within a period of time specified by the respective league vice president. (Refer to Individual League Rules.) Once teams agree on a rescheduled date, they are committed to play on that date unless rain occurs again. Failure to play on that rescheduled date will result in default of only the match or matches not played. When rained out matches are scheduled as a dual meet, normal default rules apply.
- D. If temperature is below 32 degrees or above 95 degrees (Fahrenheit) at the court and players agree, the match may be played. Teams must wait one hour to determine if the temperature at the court falls within the playable range. **Temperature to be verified by the use of a weather app for the zip code of the matches (wind chill and heat index are not a factor in determining temperature).** All players scheduled to play in an individual match must be present at the courts to delay that match because of temperature.
- E. Once an individual match has begun, it must be completed except in the case of inclement weather. There is no provision for wind.

VII. SCORING and PLAYOFFS

- A. The individual match won earns one point. Total number of points earned at the end of the season will determine division winners and runner-up teams, if applicable, that are eligible for the playoffs.
- B. In cases within a flight where divisions have unequal numbers of teams, each team's final standing will be determined by percentage of matches won to total matches scheduled to be played.
- C. All playoff and City Final lineups must be entered and approved by the ALTA Lineup Checker BEFORE each playoff or city final dual meet is played. Lineups must be based on relative strength of teams as determined by positions played and win-loss records established during the regular season.

INDIVIDUAL LEAGUE RULES

| LEAGUE | SEASON | SCHEDULED DAY/START TIME | FOLLOWING POSITIONS | REGULAR SEASON (WEEKS 1-6) INCLEMENT WEATHER MAKEUP MATCHES MUST START NO LATER THAN |
|----------------|------------------|------------------------------------|--|--|
| MEN | SPRING FALL | SATURDAY 9:00 AM | 10:00 AM, 11:00 AM | 7 DAYS, SATURDAY 3:00 PM* |
| SUNDAY WOMEN | SPRING FALL | SUNDAY 1:00 PM | 2:00 PM, 3:00 PM | 6 DAYS, SATURDAY 1:00 PM** |
| THURSDAY WOMEN | SPRING FALL | THURSDAY 9:30 AM | 10:30 AM, 11:30 AM | 6 DAYS, WEDNESDAY 9:30 AM (WEEK 6-4 DAYS, MONDAY 9:30 AM) |
| MIXED DOUBLES | WINTER SUMMER | SUNDAY 1:00 PM SATURDAY 9:00 AM | 2:00 PM, 3:00 PM 10:00 AM, 11:00 AM | 6 DAYS, SATURDAY 1:00 PM 8 DAYS, SUNDAY 1:00 PM |

* Or upon completion of the SUNDAY WOMEN'S League makeup matches

** Or upon completion of the MEN'S League regularly scheduled matches

Adult leagues are divided into AA, A, B, and C levels. Each level is divided into multiple flights reflecting the number of teams submitting rosters and the overall ability of each team. Flights will be added or deleted, as required, at the discretion of the league vice president.

Dual meets consist of five doubles matches.

All dual meets must be played starting no later than the SCHEDULED DAY/START TIME as indicated for the specific league, excluding matches postponed because of inclement weather. Warm-ups, including service warm-ups, must be completed before the matches begin. All following positions begin as listed above or when the court becomes available after these scheduled times.

Matches rescheduled due to inclement weather (precipitation or extreme weather) for weeks 1-6 must be started no later than the day and time listed in the chart for the specific league in accordance with ALTA rule VI.C. **Regularly scheduled matches take precedence over all other ALTA league matches.**

During playoffs and City Finals, if a dual meet ends in a tie, the winner will be decided by comparing the sets won between the two teams for all matches/lines. The team with the most sets won will be declared the winner. If both teams win the same number of sets, the winner will be decided by comparing the games won between the two teams for all matches/lines. The team with the most games won will be declared the winner. If teams are still tied after comparing both sets and games won, the players from the last completed match will play a 10-point tiebreak.

League vice presidents have the responsibility for the administration of their respective leagues. Situations not covered in these rules will be settled at the discretion of the league vice president.

END OF REGULAR SEASON (WEEK 7) INCLEMENT WEATHER MAKE-UP MATCHES

MEN - Matches rescheduled due to inclement weather occurring on the final SATURDAY of the regular season must be started no later than the following TUESDAY at 7:00 PM in accordance with ALTA rule VI.C.

SUNDAY WOMEN - Matches rescheduled due to inclement weather occurring on the final SUNDAY of the regular season must be started no later than the following WEDNESDAY at 7:00 PM in accordance with ALTA rule VI.C.

THURSDAY WOMEN - Matches rescheduled due to inclement weather occurring on the final THURSDAY of the regular season must be started no later than FRIDAY at 9:30 AM in accordance with ALTA rule VI.C. An extended inclement weather delay wait time will be at the discretion of the league vice president for the final match of the season.

MIXED DOUBLES

WINTER - Matches rescheduled due to inclement weather occurring on the final SUNDAY of the regular season must be started no later than the following WEDNESDAY at 7:00 PM in accordance with ALTA rule VI.C.

SUMMER - Matches rescheduled due to inclement weather occurring on the final SATURDAY of the regular season must be started no later than the following WEDNESDAY at 7:00 PM in accordance with ALTA rule VI.C.

SENIOR LEAGUES

| LEAGUE | SEASON | SCHEDULED DAY/START TIME | FOLLOWING POSITIONS | REGULAR SEASON (WEEKS 1-6) INCLEMENT WEATHER MAKEUP MATCHES MUST START NO LATER THAN |
|------------------|-------------|--------------------------|---------------------|--|
| SENIOR MEN | SUMMER | FRIDAY 6:30 PM | 7:30 PM | 5 DAYS, WEDNESDAY 6:30 PM |
| SENIOR WOMEN | SUMMER | THURSDAY 6:30 PM | 7:30 PM | 5 DAYS, TUESDAY 6:30 PM |
| SENIOR MIXED | WINTER | SATURDAY 10:00 AM | 11:00 AM, 12:00 PM | 7 DAYS, SATURDAY 3:30 PM |
| SENIOR DAY MEN | SPRING FALL | WEDNESDAY 10:00 AM | 11:00 AM | 5 DAYS, MONDAY 10:00 AM |
| SENIOR DAY WOMEN | SPRING FALL | TUESDAY 10:00 AM | 11:00 AM | 6 DAYS, MONDAY 10:00 AM (WEEK 6-3 DAYS, FRIDAY 10:00 AM) |

Senior Leagues are divided into AA, A, B and C levels. Each level is divided into multiple flights reflecting the number of teams submitting rosters and the overall ability of each team. Levels/flights will be added or deleted, as required, at the discretion of the Senior Leagues vice president.

All dual meets must be played starting no later than the SCHEDULED DAY/START TIME as indicated for the specific league, excluding matches postponed because of inclement weather. Warm-ups, including service warm-ups, must be completed before the matches begin. All following positions begin as listed above or when the court becomes available after these scheduled times.

Matches rescheduled due to inclement weather (precipitation or extreme weather) for weeks 1-6 must be started no later than the day and time listed in the chart for the specific league in accordance with ALTA rule VI. C. **Regularly scheduled matches take precedence over all other ALTA league matches.**

SENIOR MEN'S AND SENIOR WOMEN'S LEAGUES - Dual meets consist of four doubles matches.

During playoffs and City Finals, if the dual meet ends in a tie, the last line on the court will play a 10-point tiebreak to decide the winner of the dual meet. If the meet is played as "delayed" the last line to complete their match according to date and time will play the 10-point tiebreak (in the case of a tie) to decide the winner of the meet. The tiebreak will be scored as a separate final set of the match on the scorecard by checking the tiebreak box. Participating facilities must guarantee the use of at least two lighted courts until 11:00 PM. Matches not completed by 11:00 PM may be suspended. If play is suspended, normal inclement weather rules will apply.

SENIOR MIXED LEAGUE - Dual meets consist of five doubles matches.

Matches will consist of a men's doubles, a women's doubles, and three mixed doubles in that order. Either the men's or women's doubles match may be defaulted without affecting the remaining matches. A player listed on a scorecard/lineup as a men's or women's doubles player may not be moved on a scorecard/lineup to a mixed doubles match after the match has been defaulted. Any single default of a mixed doubles match must be taken at the lowest (#3) position.

SENIOR DAY MEN'S AND SENIOR DAY WOMEN'S LEAGUES - Dual meets consist of three doubles matches.

END OF REGULAR SEASON (WEEK 7) INCLEMENT WEATHER MAKEUP MATCHES

SENIOR MEN - Matches rescheduled due to inclement weather occurring on the final FRIDAY of the regular season must be started no later than the following TUESDAY at 6:30 PM in accordance with ALTA rule VI.C.

SENIOR WOMEN - Matches rescheduled due to inclement weather occurring on the final THURSDAY of the regular season must be started no later than the following MONDAY at 6:30 PM in accordance with ALTA rule VI.C.

SENIOR MIXED- Matches rescheduled due to inclement weather occurring on the final SATURDAY of the regular season must be started no later than the following TUESDAY at 6:30 PM in accordance with ALTA rule VI.C.

SENIOR DAY WOMEN AND SENIOR DAY MEN - Matches rescheduled due to inclement weather occurring on the final TUESDAY or WEDNESDAY of the regular season must be started no later than the following FRIDAY at 10:00 AM in accordance with ALTA rule VI.C.